

**PROCEDURE FOR THE CONSTRUCTION/DESTRUCTION  
OF A PRIVATE WATER SUPPLY**

**WELL CONSTRUCTION**

1. Application for well construction permit obtained from Nashoba Assoc. Boards of Health, 30 Central Ave., Ayer, MA.
2. Completed application returned to Nashoba along with a check made payable to Nashoba Assoc. Boards of Health; town well permit fees need to be paid with a separate check submitted at the time of application.
3. Application is reviewed by Nashoba for completeness and/or the Town Board of Health shall determine any additional sampling requirements (if any) and incorporate them on the permit.
4. The permit for well construction is either issued or denied (explanation included).
5. Well is constructed/installed in accordance with applicable rules and regulations.
6. Well is developed and disinfected.
7. Laboratory (certified) services are secured by owner or installer for water sample analysis or Nashoba will select the laboratory
8. Notification is made to Nashoba regarding sampling date and time (a minimum of 48 hours prior to sampling).
9. Well water sample(s) are collected and submitted to laboratory for analysis by Nashoba.
10. Analytical results are submitted to the Local Board of Health and Nashoba for review.
11. Within 30 days after the well's completion the well driller or digger shall submit to Nashoba a signed well log/report containing the required information as specified in the well regulations. This report shall constitute the Certificate of Compliance with the terms of the permit and all pertinent rules and regulations pertaining to the well installation.
12. Nashoba will review the analytical results for compliance with applicable drinking water standards. Determination of the acceptability of the well for a potable water supply will be made and the well will be approved or disapproved for the use accordingly.

**WELL DESTRUCTION**

1. Application for a well destruction permit is obtained from Nashoba.
2. Completed application is returned to Nashoba.
3. Application is reviewed by Nashoba for completeness and compliance to applicable rules and regulations.
4. The permit is issued or denied (with explanation).
5. The well is destroyed in accordance with applicable regulations.
6. Within 30 days a signed well driller's or digger's log/report shall be submitted to Nashoba, this report/log shall constitute a Certification of Compliance with the terms of the regulations.

PERMIT FEE: (Nashoba fee and Town fees (in addition to Nashoba))

Nashoba:	\$125.00
Ashby:	\$75.00
Groton:	\$53.00
Harvard:	\$20.00
Pepperell:	\$40.00
Townsend:	\$40.00

**APPLICATION FOR THE CONSTRUCTION/DESTRUCTION  
OF A PRIVATE WELL**

**There is a 15% processing charge on all refunds**

In accordance with the rules and regulations of the Town of \_\_\_\_\_  
Board of Health \_\_\_\_\_ hereby applies for a permit to install a private  
water supply at:

ADDRESS \_\_\_\_\_ OWNER \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Permit requested:     ( )   Well Construction  
                          ( )   Well Destruction

Well Construction Requirements:

New construction \_\_\_\_\_ Existing construction \_\_\_\_\_

The type of water service line shall be \_\_\_\_\_ suction \_\_\_\_\_ pressure.

Previous/current land use in the vicinity of the proposed well location (agricultural, forestry,  
industrial, etc. . .).

\_\_\_\_\_

Description and approximate distances to potential sources of contamination within 400 ft. of  
proposed well location.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The well driller's/digger's name and Water Resource Commission Registration number

\_\_\_\_\_

Attach a sketch of the expected construction of the proposed well to include expected depths and  
type of aquifer the water may be drawn from (if known).

SIGNED \_\_\_\_\_

Commonwealth of Massachusetts Water Resources Commission Certificate/Registration number  
\_\_\_\_\_ (if applicable).

Well Destruction Requirements:

Attach written statement from the well owner that the well is abandoned.

Specific location of the well to be destroyed.

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The design and construction of the well to be destroyed (attach sketch if appropriate).

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Well driller's/digger's name and Water Resources Commission Registration number

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SIGNED \_\_\_\_\_

Commonwealth of Massachusetts Water Resources Commission Certificate/Registration number  
\_\_\_\_\_ (if applicable).

Please indicate the location of the proposed well at this site on a sketch and attach. Include the lot to be served, with boundaries, any existing or proposed sewage disposal systems and reserve areas, and existing contours. **SEWAGE DISPOSAL WORKS PLANS MAY BE SUBSTITUTED** and are recommended.

NOTE: Some Nashoba member towns have adopted supplemental well regulations. Include any additional information required by the Local Board of Health Well Regulations, prior to submitting this application. Failure to submit all the required information will result in the delay of the permit process.

WELL LOCATION:

STREET: \_\_\_\_\_

TOWN: \_\_\_\_\_

OWNER:

NAME: \_\_\_\_\_

STREET: \_\_\_\_\_

TOWN: \_\_\_\_\_

DRILLER: \_\_\_\_\_

PROPOSED DATE OF INSTALLATION: \_\_\_\_\_

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**PROPOSED WELL CONSTRUCTION**

casing height above ground surface

ground surface

thickness of surface seal  
type of surface seal

Bentonite seal (depth)

approximate total depth

depth to top of well screen

depth of bottom of well screen

bottom of boring (ft.)

NOT TO SCALE

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